

RESEARCH INTERN (paid)

Key Terms and Conditions

Purpose: The Research Intern will provide support to members of the Research team, which is led by the Head of Research and Ethics. The team conducts research on Tavistock Relationships' wide range of therapy services and intervention projects.

This position would suit someone who is considering a career path combining research with clinical work. It will require some basic knowledge of clinical psychology, statistics, computer literacy, and willingness to learn. We are proud to say that our previous interns were successful in obtaining placements in clinical doctorate programmes and postgraduate research degree programmes in renowned universities.

The successful candidate will receive regular guidance and feedback on their work to assist them in gaining the most of the opportunities afforded by the Internship in terms of their professional development and long-term career aspirations.

Likely to include a mix of quantitative and qualitative approaches, the work will probably involve some direct contact with service users and project participants who may be distressed and vulnerable and, for this reason, the Research Intern will need to be acutely aware of the importance of discretion and confidentiality – and will be required to provide a valid Disclosure and Barring Service (DBS or formerly known as CRB) certificate or to complete a new DBS check, which will be paid for by Tavistock Relationships.

Working with: CEO, Head of Research and Ethics, Research Assistant, other members as and when required

Supervised by: Clinical Psychologists

Location: Currently remote working, but our offices are based in Central London

Time commitment

- 1 day per week, from October 2020 until the end of July 2021 (the exact day to be agreed but there is flexibility)
- 9am until 5.30pm, including one hour unpaid lunch break
- Adjusted hours and flexibility around existing commitments can be discussed on a 1-to-1 basis

Payment

- £10.84 per hour, as well as working from home expenses and any other costs incurred in undertaking the research such as phone charges

Benefits

- Gaining experience, knowledge and skills in conducting research in a clinical setting
- Opportunity for clinical training, experience, and supervision
- Attending fortnightly Research Team meetings
- Attending weekly 1:1 meetings with CEO
- Invited to company's social events

About Us

Formed in 1948, Tavistock Relationships is internationally renowned as an organisation delivering and developing advanced practice, training and research in therapeutic and psycho-educational approaches to supporting couples.

We deliver professional training to the next generation of couple therapists and provide clinical

services to couples and parents throughout London. We provide a range of affordable counselling and psychotherapy services which support clients experiencing challenges in their relationships, their sexual lives and their parenting.

In addition, we undertake research, service development and policy activities which encourage the development and growth of effective and innovative relationship support interventions.

Courses and Training

We provide accredited professional trainings in Counselling, Psychotherapy and Psychosexual Therapy, from introductory courses to doctoral programmes. We also offer a full programme of CPD courses and conferences which provide opportunities for professionals to further develop their expertise.

Furthermore, we work with local and national government, the health sector, education and other voluntary organisations who commission us to develop and deliver training as well as relationship support programmes.

Counselling and Therapy Services

Our team of clinicians offer a range of affordable counselling and therapy services to support every individual, couple or parent facing relationship problems. Uniquely Tavistock Relationships is the only London based service that provides a payment sliding scale meaning that our services are accessible for all those who wish to use them.

For more information about our counselling and therapy services please visit www.tavistockrelationships.org.

Policy and Research

Tavistock Relationships undertakes service development, [policy and research](#) activities to encourage the development of effective and cutting edge relationship support services. We raise awareness of the importance of relationships to the health and well-being of our society by influencing politicians and policy-makers at the highest level.

We are committed to delivering the highest quality of service to all of our clients and to a culture of continuous improvement. [Read more](#) about how we review our services and ensure a commitment to quality.

Projects

One way we bring innovative practice into being is through our projects. These new and challenging pieces of commissioned work (often including third sector, health as well as national or local government partnerships) include specially designed clinical delivery and front line training. Current projects we have live can be found in our [Services and Projects page](#).

Key Responsibilities

The Research Intern's primary tasks are likely to involve:

- Assisting in the day-to-day administration of the research elements of the projects as directed, following agreed project plans and protocols.
- Carrying out online literature searches and reviews, under supervision and as directed. This may include preparing material (tables, graphs, other data-related visuals) for presentations and reports.
- Using Stata for data management and analyses – including entry of research and outcome data and performing statistical analyses of this data for internal monitoring and reporting to external stakeholders.
- Carrying out any other duties which may be reasonably required and commensurate.

The Research Intern will be expected to carry out their duties in accordance with the Centre's policies contained in the Tavistock Relationships Staff and Clinical Handbooks.

		E = Essential D = Desirable	Assessed by: A = Application I = Interview
PERSON SPECIFICATION	Education/Qualifications		
	Degree-level qualification in a related field: e.g. Psychology, Epidemiology, Social Sciences, Research	E	A
	Knowledge, skills and abilities		
	Good organisational skills	E	A/I
	The ability to work under pressure and manage competing priorities	E	I
	Willingness and ability to work collaboratively with colleagues	E	I
	Willingness and ability to learn independently using online resources if required	E	I
	A flexible attitude to work, including the ability to take up new tasks when required under supervision	E	I
	Knowledge of research principles and procedures	D	I
	Good writing and communication skills	D	I
	Familiarity with EndNote or other bibliography software	D	A/I
	Competency with the administration of large databases	D	I
	Ability to run routine data analyses using statistical software	D	I
	Ability to maintain confidentiality in accordance with current Data Protection and other legislation	E	I
	Experience of		
	Handling confidential information and communications in a sensitive and effective manner	E	I
	Data management and analysis using Stata, or ability and willingness to speedily attain fluency in using Stata	E	A/I
	Some experience of working with vulnerable adults or those with relationship distress	D	A
	Qualitative research analysis	D	I
	Personal qualities		
	Realistic sense of own ability and a willingness to seek help when needed	E	I
	Sensitive attitude towards clients	E	I
	Flexible and constructive approach to problem-solving	E	I
	Capacity to maintain the highest standards of confidentiality	E	I
	Ability to manage the personal impact and effect of working with distressed and vulnerable service users/participants	E	I